

	<p style="text-align: center;"> भारतसरकार/ GOVERNMENT OF INDIA कार्यालयआयुक्त/ OFFICE OF THE COMMISSIONER केंद्रीयमालऔरसेवाकरआयुक्तालय, जालंधर CENTRAL GOODS & SERVICES TAX COMMISSIONERATE, JALANDHAR जीएसटीभवन, सेंट्रल रेवेन्यू बिल्डिंग-मॉडल टाउन, जालंधर-144001 GST BHAWAN, C.R. BUILDING, MODEL TOWN, JALANDHAR-144001 दूरभाष/TELE: 0181-2457274, फैक्स/FAX: 0181-2457274; ई-मेल/Email: commr-cexjlnr@gov.in </p>
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Dated: -06-2022

TENDER NO. /2022

NOTICE INVITING e-TENDER FOR HIRING OF VEHICLES

E-Tender/Bids are on and behalf of President of India by the Office of the Commissioner of GST and Central Excise, Jalandhar, from the vehicle providers for hiring of vehicles as per requirements mentioned in the schedule below-

SCHEDULE					
Sl. No.	Station	Vehicle type	Type of vehicle preferably required	No. of vehicles required	Special Conditions, if any
1	Jalandhar	Operational car	Innova Crysta/Mahindra Scorpio/Mahindra XUV 500 Honda City/ Maruti Suzuki Ciaz. Other similar models.	08	With driver and fuel
2	Jalandhar	Staff car	Honda City/Maruti Suzuki Ciaz /Hyundai Verna/Volkswagen Vento. Other similar models.	01	Without driver and with fuel
3	Jalandhar	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	03	With driver and fuel
4	Kapurthala	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	01	With driver and fuel
5	Hoshiarpur	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	01	With driver and fuel
6	Phagwara	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar	01	With driver and fuel

			models.		
7	Amritsar	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	02	With driver and with fuel
8	Batala	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	01	With driver and with fuel
9	Pathankot	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	01	With driver and with fuel

2. Tender documents will be available on official website of Central Public Procurement Portal site <https://eprocure.gov.in/cppp/>, CBIC website 'www.cbic.gov.in' and the Commissionerate website 'www.gstjalandhar.gov.in' from 10-06-2022 and the bid forms and other details can be obtained from there.

3. Bids shall be submitted online at CPPP website: <https://eprocure.gov.in/eprocure/app> only. They shall be submitted in two parts viz. Technical and Financial Bid. The offer submitted by Post/Courier/Telegram/Fax/email etc shall not be entertained

4. Critical dates for tender submission and processing are as under:-

TENDER CRITICAL DATE SHEET

1	Tender e-publish date and time	01.07.2022-12PM
2	Technical Bid Submission closing Date & Time	22.07.2022-05PM
3	Tender opening date (Technical Bid)	23.07.2022-02PM
4.	Financial/Price Bid opening Date & Time (For only those who qualify in Technical Bid)	Will be intimated at later stage to selected bidders.

5. Bidders are advised to visit CPPP website regularly till closing date of submission of tender for any corrigendum/addendum/amendment that may be issued.

6. The bidders should follow all the terms and conditions provided in Annexure-I, II, III, IV, V and VI and instructions to bidder for online bid submission provided in the Annexure VII for online submission of bids.

7. The Department reserves the right to cancel/ modify the tender, postpone the date of opening or to accept or reject any or all the bids, without assigning any reasons.

In case of any query, Sh. Deepak Bhagat, Deputy Commissioner (HQRS.), GST Commissionerate, Jalandhar C.R. Building may be contacted or an email may be sent to commr-cexjlnr@nic.in'.

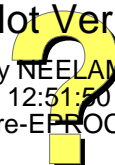
(DEEPAK BHAGAT)
DEPUTY COMMISSIONER (ADMN)

Copy to:

- i. Notice Board
- ii. The Superintendent (Systems), GST Commissionerate, Jalandhar to upload the tender on Commissionerate & CBIC website.
- iii. The Administrative Officer, GST Commissionerate, Jalandhar to upload the tender on CPPP.

Signature Not Verified

Digitally signed by NEELAM RANI
Date: 2022.07.01 12:51:50 IST
Location: eProcure-EPROC



INSTRUCTIONS TO BIDDERS**1. Bid Submission:**

(i) **Where to submit:-** Bid shall be submitted online at CPPP website: <https://eprocure.gov.in/cppp/>. Tenderers are advised to follow the instructions “Instructions to Bidder for Online Bid Submission” provided in the “Annexure-VII” for online submission of bids. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

(ii) **Time line for tender submission:**

The tender documents must be uploaded/ submitted **online** as per the timeline given in the Notice Inviting Tender.

(iii) **Who can Bid:**

The bidder should have a registered and well-established Taxi Agency/ Firm having sufficient number of latest models of taxi cars for hiring and vehicles should be registered as commercial vehicle. List of vehicles owned by the bidders or the detail of the vehicles to be provided to this office must be attached along with the Technical Bids. The bidder should also be registered under GST with valid PAN card and RC book of the vehicle.

Persons in Government service are not eligible to apply for this Tender.

(iv) **Bid Security (EMD):-** The tenderer must provide bid security of Rs.40,000/- (Rupees forty thousand only), in the form of Demand Draft only in favour of the PAO, CBIC Chandigarh-II (Jal) payable at Chandigarh valid for six months, and must reach the tender inviting authority at his the office. Tender not accompanied with bid security is liable to be rejected. However, public sectors undertaking/ Govt. undertaking firms are exempt from the payment of EMD.

EMD will be returned to all the unsuccessful bidder(s) at the end of the selection process. However, the entire EMD may be forfeited in case the successful bidder withdraws or the details furnished in the bid documents are found to be incorrect or false during the tender selection.

The EMD of the successful bidder will be refunded only after the he deposits Performance Security.

The hard copy of original document of bid security must be delivered on or before Technical Bid opening date / time as mentioned in critical date sheet. Bidders will be treated as non-responsive and their bid will be rejected, at the initial stage itself, if hard copy of Bid Security is not received on or before opening of Technical Bid process.

(v) **No change in the bid document:-** Interested bidders who have downloaded the tender from the CBEC website www.cbic.gov.in or the Central Public Procurement Portal (CPPP) <https://eprocure.gov.in/eprocure/app> shall not tamper/modify the tender form including downloaded financial bid template in any manner.

(vi) **Corrigendum / addendum/ amendment to Bid:** - Intending bidders are advised to visit the CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment in the tender document.

2. Process and manner of submission of bids

(i) The tenders are to be submitted only **ONLINE** in two parts viz:-

(a) **"Technical Bid"** which should contain technical parameters in the format as per **Annexure-III** and the other required documents.

(b) **"Financial Bid"** which should indicate the rate proposed to be charged for the vehicles offered in the format as per **BOQ/Annexure-IV**.

(ii) Before uploading all the pages of bid document being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents.

(iii) **No bid by post etc.:-** The offers submitted by telegram/fax/email/post/courier etc. shall not be considered. No correspondence will be entertained in this regard.

3. Other details:

For Technical Bid

- The following documents are to be uploaded along with the "Technical Bid":

(i) Signed and scanned copy of the proof of payment of Bid Security.

- (ii) Signed and Scanned Copy of Technical Data Sheet (in format as per Annexure-III)
- (iii) Signed and Scanned Copy of the Affidavit (As per Annexure-V)
- (iv) Signed and Scanned Copy of Tender Acceptance Letter (As per Annexure-VI).
- (v) Signed and Scanned Copy of Annexure-II (Terms & Conditions).
- (vi) Signed and Scanned copy of following certificates-
 - a. Address Proof of the Establishment,
 - b. PAN No.,
 - c. GST Registration,
 - d. RC Book of offered vehicles, in case of old vehicles
 - e. Certificate of Experience, if an
 - f. Any other relevant document.

- The bidder should not indicate the rate offered in the 'Technical Bid'.

For Financial Bid:

The financial bid will be submitted online in the format as given under "Financial Bid" (Annexure-IV) and BOQ. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard PDF format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to upload the PDF file of the financial bid duly signed.

4. Important Information

- (i) The bids will be opened in the office of the Deputy/Assistant Commissioner mentioned on the scheduled date and time. No further communication shall be made separately regarding dates of opening of Technical & Financial Bids unless there is any change in date or time of opening of bids.

All the interested parties / bidders may remain present in the office of Deputy/Assistant Commissioner, mentioned above at the time of opening of bids on the date and time as mentioned in the critical date sheet.

(ii) After evaluation of the technical bids, bidders will get the information regarding their eligibility/pre-qualification on website. Thereafter, an e-mail confirmation will be sent to the successful bidders which can be checked by the bidders on the portal. The financial bids of the successful bidders (found to be qualified in the technical bid) will be decrypted and opened online on the schedule date after the pre-scheduled time by the bid openers. The bidders will get the information regarding the status of their financial bid and ranking of bidders on the website.

(iii) The hard copy of the original instrument in respect of the bid security, original copy of undertaking/affidavits, self-attested copies of the certificates and other documents must be delivered to the this office on or before bid opening date/time, as mentioned in the critical date sheet. After opening of the Technical Bid, the original documents as per the requirement of e-tender document will be verified by the department. The department reserves the right to seek any document in original related to the vehicle offered for hire for the purpose of verification at any stage of the tender process.

(iv) If at any time it is noticed that any information uploaded by the bidder is incorrect or wanting, the bid is liable to be rejected. The department shall not be responsible for any legal consequences arising from such rejection of the bid.

5. For legal purposes, the following documents form part of the tender:

- (i) **Notice Inviting Tender**
- (ii) **Annexure-I** - Instructions to Bidders
- (iii) **Annexure-II** - Terms & Conditions for the NIT
- (iv) **Annexure-III** - Technical/ Qualifying Bid
- (v) **Annexure-IV**- Financial/ Price Bid
- (vi) **Annexure-V**- Undertaking by the Bidder
- (vii) **Annexure-VI** - Tender Acceptance Letter
- (viii) **Annexure-VII** - Instructions for online bid submission

Sd/-

DEPUTY COMMISSIONER

TERMS AND CONDITIONS

I. Relating to the vehicle and its use

1. The vehicles shall be in good condition and shall not be registered prior to **1st July, 2019.**
2. All vehicles shall be in white color only.
3. The vehicle to be hired should be registered with any state in India only and should be registered as commercial vehicle.
4. The vehicle should not have any accidental history/case.
5. There should be at least two sets of white seat covers, towels and napkins for each vehicle. It should be changed every week. There should be an air spray in every vehicle. The items mentioned shall be made available at the cost of the owner of the agency/ firm.
6. Vehicle should carry necessary permits/ clearance from the Transport Authority or any other relevant Authority required as per law. The vehicle should also carry necessary pollution certificates issued by the relevant authority. Copy of the above certificates has to be furnished to the office concerned for which the vehicle is offered.
7. Vehicle will have to be maintained in good running condition with shining body and good upholstery.
8. Vehicle will have affixed with duly operative **Fastag** on the front Wind Screen of the vehicles offered.

II. Driver

1. The driver provided should be having valid driving license and clean driving record and shall not have any criminal case history.
2. The driver(s) shall have a minimum of three years' experience of driving.
3. In case of issue of any challan for whatsoever reason by the Police/ Traffic Police, service provider shall be liable to pay the fine imposed, and bear other consequences.
4. Driver should at all times while on duty, wear formal clothes/safari suits and shoes with fully covered toes. Driver should observe cleanliness and all the etiquette and protocol while performing the duty including helping in handling documents and assisting officers using the vehicle.
5. The driver must be provided at service providers cost a mobile phone for communication with the officers. The driver shall not be allowed to use the phone while driving.
6. Driver must not smoke or drink or use any kind of intoxicating substance or drugs, while on duty. In case of misbehavior of the driver or failure to meet any of the terms and condition, the hiring office will have discretion to ask the service provider to change the driver and the service provider shall be bound to provide a different driver immediately.
7. In case the driver is on leave due to ill health or any function etc, the service provider shall make alternate arrangement.

III. Technical / Financial Bid

1. Vehicles will be inspected after opening of the Technical bids and upon satisfaction/eligibility criteria being met, the financial bids of only those bidders who have qualified in the technical bid shall be opened and taken for consideration.
2. Utmost care may kindly be taken to upload price schedule. Any change in the format of Financial Bid/Price Bid format shall render it unfit for bidding.

IV. General

1. The Service Provider will comply with the labour laws in force and all liabilities in this connection will be theirs. It is obligatory on the part of Service Provider that driver is paid not less than minimum wages prescribed under the Minimum Wages Act from time to time.
2. The Department shall be under no obligation, legal or otherwise, to provide any employment to any of the personnel of the service provider during or after the expiry of the hire period. The Department recognizes no employer-employee relationship between the Department and the personnel deployed by the service provider.
3. The responsibility for the safety and security of the vehicle shall lie solely with the Service Provider. It is also be the service provider's absolute responsibility to take care of any damage/ repairs caused to the vehicle during the period of the contract.
4. The Service Provider shall have a telephone connection working 24 hours all seven 7 days a week for contact in case of emergency. The said telephone number has to be informed to the Assistant Commissioner concerned in writing.
5. The mileage shall be calculated from the Commissionerate office/ or the Division offices, as the case may be and will not be calculated on garage to garage basis.
6. In case the condition of vehicle is not found to be satisfactory or in case of breakdown or in case the vehicle does not report on time/ does not report at all, this office would have the right to hire a vehicle from the market and the additional cost incurred by this office will be borne by the service provider.
7. The service provider shall in, no case, lease/ transfer/ sublet/ appoint caretaker for the service rendered.
8. The billing will be done on monthly basis. The monthly bills in duplicate shall be submitted to the office of the **Deputy/Assistant Commissioner (Admin), CGST & Central Excise Commissionerate, Jalandhar**. The department shall not make any advance payment.No GST will be paid if the operator fails to provide proof of valid GST registration and deposit the same into the government account. If the service provider is exempted from payment of GST the same should be clearly stated on the quotation, mentioning authority of such exemption.
9. Irrespective of the payment of the monthly bill amount by the department, any dues payable by the service provider including the salary of the driver, Govt. taxes etc., shall be promptly settled by the service provider, and he shall have no claim against the department for any delayed payment.
10. Once the hiring of vehicle commences, the vehicle and the driver should not be normally changed unless instructed by the hiring department. Change in the designated driver and vehicle, if necessary, should be intimated in advance. In no case should such change be

effected without prior intimation of seven working days.

11. In case of any accident, involving the use of vehicle and / or injury etc. to the persons and driver deployed, all the claims arising out of the same shall be met by service provider and this office or any officer using the vehicle shall have no liability.
12. The hiring office reserve the rights to increase or decrease the number of vehicles hired without assigning any reason during the currency of the contractual period and in case of increase in vehicles, the service provider shall be liable to provide the vehicles at the same rate quoted by him in his bid. The rates quoted by him shall be valid for 36 months.
13. The service provider shall provide name and addresses of the driver along with copy of driving license while submitting acceptance of offer an undertaking in respect of the good moral character of the driver and his been free from any ongoing criminal proceeding.
14. The hiring office shall be at liberty to withhold any of the payments in full or in part for default in service and / or for the loss incurred by the Department as result of theft, burglary etc or any illegal act on part of the service provider or his employee or the driver provided by him causing any loss to the hiring office whether directly or indirectly including delay in conduct of official work.
15. On awarding the contract, the Service Provider has to furnish with the certified copies of RC Book, the comprehensive insurance policy and copies of driving license of the driver of the vehicle. The vehicle will be thoroughly inspected before signing the agreement.
16. The vehicle provided should be for exclusive use of the hiring office. The vehicle deployed will not be used for any commercial/ personal purpose by the awardee during the contract period.
17. The hiring department shall be at liberty to transfer/re-deploy the vehicles from one station to another within the jurisdiction of the CGST Commissionerate, Jalandhar.
18. **Agreement:** - The successful bidder will have to execute a contract agreement with the department after the tender process on the lines of terms and conditions and the validity of contract agreement will be for a period of three years & further extendable to another two years subject to the service of the service provider(s) from the date specified as per the agreement and mutual deliberation. The contract can be cancelled, in the event of poor service or violation of any of the conditions stipulated in the tender document or the contract at the sole discretion.
19. Apart from the service provider having to bear the costs for hiring replacement vehicle, penalty of Rs.1000/- per day per vehicle shall be levied if any vehicle fails to report for duty in accordance with above terms and conditions.
20. If the specified limit of 2000 km/ month, or 2500 Km/month as the case may be, remains unutilized in a month, the same shall be carried forward to the next months and the service provider would not have any claim beyond the contract price unless the limit is exceeded in 12 months consecutively, in which case the service provider would be entitled to receive payment on the exceeding km on a pro rata basis on the contract price.
21. The contract for the vehicle shall be valid for a period of three years with effect from 15.07.2022 subject to clause/(s) of terms & conditions.
22. The **Commissioner,CGST, Jalandhar** may at any time during the contract period make changes to any of the terms and conditions of this tender, with intimation to the bidder/tenderer, for maintaining proper quality of service through this tender.
23. The Department shall have the right to deploy its own driver even for the vehicles for which

bids have been accepted 'with driver'. In such a case, the rate shall be reduced by an amount as stated for each station towards the charges for the driver.

24. In case of any dispute issue relating to the tender or the contract agreement, it shall be referred to be the **Deputy/Assistant Commissioner (Admin) of CGST & Central Excise Commissionerate, Jalandhar** whose decision shall be final, conclusive and binding.
25. Disputes arising out of the contract shall be subject to the jurisdiction of Courts of Punjab at Jalandhar exclusively.

**Deputy Commissioner
CGST&Ce.X Commissionerate, Jalandhar**

TECHNICAL BID**TECHNICAL/QUALIFYING BID FORM FOR TENDER** of hiring of vehicles

by the Office of the Commissioner, Central GST, Jalandhar,

Central Revenue Building, Model Town Road, Near Skylark Hotel, Jalandhar.

1.	Name of the Bidder:	
2.	Address:	
3.	Mobile No. of the Bidder:	
4.	PAN No. :	
5.	GST No.	
6.	Details of the vehicles offered (Details of each vehicle offered are to be	Attached
	Whether the vehicles offered are as per the specifications mentioned in the Schedule to the Notice Inviting Tender	Yes/No {Please Tick one}
7.	Details of the Earnest Money Deposit: -	
	(i) Name of the Bank:	
	(ii) D. D. No. & Date:	
	(iii) Amount:	
9.	Whether self attested copy of RC Book uploaded	Yes/No {Please Tick one}
10.	Whether Affidavit in format in Annexure V attached?	Yes/No {Please Tick one}
11.	Whether Undertaking in format in Annexure VI attached?	Yes/No {Please Tick one}

TABLE

SCHEDULE					
Sl. No.	Station	Vehicle type	Type of vehicle preferably required	No. of vehicles required	Special Conditions, if any

1	Jalandhar	Operational car	Innova Crysta/Mahindra Scorpio/Mahindra XUV 500 Honda City/ Maruti Suzuki Ciaz. Other similar models.	08	With driver and fuel
2	Jalandhar	Staff car	Honda City/Maruti Suzuki Ciaz /Hyundai Verna/Volkswagen Vento. Other similar models.	01	Without driver and with fuel
3	Jalandhar	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	03	With driver and fuel
4	Kapurthala	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	01	With driver and fuel
5	Hoshiarpur	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	01	With driver and fuel
6	Phagwara	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	01	With driver and fuel
7	Amritsar	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	02	With driver and with fuel
8	Batala	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	01	With driver and with fuel
9	Pathankot	Operational car	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	01	With driver and with fuel

It is certified that all terms and conditions stipulated in the Tender document have been read and understood and are acceptable to me.

Date:

Name and Signature of bidder

ANNEXURE-IV

FINANCIAL/PRICE BID DOCUMENT

Tender Inviting Authority : CGST Commissionerate, Jalandhar					
Name of Work: Hiring of Vehicle					
Contract No.: File No.L-I-VEH/4/2018-HQ-GST-JAL					
<u>PRICE SCHEDULE</u>					
<p>This template must not be modified/ replaced by the bidder and the same should be uploaded after filling relevant columns, else the bid is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only</p>					
Sl. No.	Station	Vehicle required by the Department	Vehicle offered by the bidder including the model (pl. specify the vehicle from only amongst those required by the Department)	No. of vehicles offered	Rate per month for the vehicle offered (Rs.)
1	Jalandhar	Innova Crysta/Mahindra Scorpio/Mahindra XUV 500 Honda City/ Maruti Suzuki Ciaz. Other similar models.			
2	Jalandhar	Honda City/Maruti Suzuki Ciaz /Hyundai Verna/Volkswagen Vento. Other similar models.			
3	Jalandhar	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.			
4	Kapurthala	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.			
5	Hoshiarpur	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.			

6	Phagwara	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.			
7	Amritsar	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.			
8	Batala	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.			
9	Pathankot	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.			

Notes:

1. No. of vehicles required at each station are as per the Schedule to the NIT.
2. Registration of the vehicles should be not be earlier than 1st June, 2017 and should be registered as commercial vehicle in any state in India.

I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.

I offer to work at the rates as indicated in the Price Bid, inclusive of all applicable taxes and levies except GST.

Signature of Authorized Representative
(Full name and address of the Bidder)

AFFIDAVIT

That I, Shri
aged about years, son of Shri
.....

Residing at.....
.....do hereby solemnly

affirm and state as under: -

That I am the proprietor/partner of M/s
.....

2. That, I have neither been convicted of any crime nor any cognizance has been taken against me by any Court of Law for any crime till date.

3. That my Agency /firm has not been blacklisted or debarred from participating in any tender by any Central/State Government Department or Central or State Government undertaking.

The above statement is true to the best of my knowledge and belief.

Witness

Deponent

- 1.
- 2.

(All details have to be filled and signed copy has to be scanned and uploaded online as part of Technical Bid)

ANNEXURE-VI

TENDER ACCEPTANCE LETTER (To be given on Company Letter Head)

Date:

To

The Deputy/Deputy/Assistant Commissioner (Admin),
Office of the Commissioner of Central GST and Central Excise,
Jalandhar,

Sub: Acceptance of Terms & Conditions of Tender.

Tender ReferenceNo: _____

Name of Tender / Work: -

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the abovementioned 'Tender/Work' from the web site(s)namely:

as per your advertisement given in the above mentioned website(s).

2. I/ We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses containedtherein.

3. The corrigendum(s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptanceletter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality /entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/ Public sectorundertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/ untrue or found violated, then your

department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC/e-Token.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective. My

Tenders" folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF /XLS / RAR / DWF / JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, etc) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents- area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

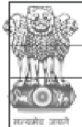
1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as "offline" to pay the EMO as applicable and enter details of the instrument.
4. Bidder should prepare the EMO as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders" dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
9. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid. Submission" in the portal), the portal will give a successful bid submission message.
10. Summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
11. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk




Government
eProcurement
System

eProcurement System Government of India

Tender Details

Date : 01-Jul-2022 05:09 PM

 Print

Basic Details

Organisation Chain	Department of Revenue Central Board of Excise and Customs CGST and CE Commrt. Jalandhar Chandigarh Zone		
Tender Reference Number	L-I-VEH/4/2018-HQ-GST-JAL		
Tender ID	2022_DREV_698178_1		
Tender Type	Open Tender	Form of contract	Fixed-rate
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Signed and scanned copy of the proof of payment of Bid Security.
		.pdf	Signed and Scanned Copy of Technical Data Sheet (in format as per Annexure-III)
		.pdf	Signed and Scanned Copy of the Affidavit (As per Annexure-V)
		.pdf	Signed and Scanned Copy of Tender Acceptance Letter (As per Annexure-VI).
		.pdf	Signed and Scanned Copy of Annexure-II (Terms and Conditions).
		.pdf	

				Signed and Scanned copy of Address Proof of the Establishment
			.pdf	Signed and Scanned copy of PAN No.
			.pdf	Signed and Scanned copy of GST Registration.
			.pdf	Signed and Scanned copy of RC Book of offered vehicles, in case of old vehicles
			.pdf	Signed and Scanned copy of Certificate of Experience
			.pdf	Signed and Scanned Copy of Any other relevant document.
	2	Finance	.pdf	Signed and Scanned copy of Annexure-IV
			.xls	BOQ

Tender Fee Details, [Total Fee in ₹ * - 0.00]				EMD Fee Details			
Tender Fee in ₹	0.00			EMD Amount in ₹	40,000	EMD through BG/ST or EMD Exemption Allowed	No
Fee Payable To	Nil	Fee Payable At	Nil				
Tender Fee Exemption Allowed	No						
				EMD Fee Type	fixed	EMD Percentage	NA
				EMD Payable To	PAO,CBIC Chandigarh-II (Jal)	EMD Payable At	Chandigarh

[Click to view modification history](#)

Work / Item(s)					
Title	Hiring of vehicles				
Work Description	Hiring of vehicles				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	0.00	Product Category	Hiring of Vehicles	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	240	Period Of Work(Days)	90
Location		Pincode	144001	Pre Bid Meeting Place	NA

	As per NIT				
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	CGST Commissionerate, Jalandhar
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates			
Publish Date	01-Jul-2022 06:00 PM	Bid Opening Date	23-Jul-2022 06:00 PM
Document Download / Sale Start Date	01-Jul-2022 06:00 PM	Document Download / Sale End Date	22-Jul-2022 06:00 PM
Clarification Start Date	01-Jul-2022 06:00 PM	Clarification End Date	22-Jul-2022 03:00 PM
Bid Submission Start Date	01-Jul-2022 06:00 PM	Bid Submission End Date	22-Jul-2022 06:00 PM

Tender Documents					
NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT	586.14	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_734612.xls	boq	296.00
	2	Tender Documents	1.pdf	Annexure-I -Instructions to Bidders	534.42
	3	Tender Documents	2.pdf	Annexure-II - Terms and Conditions for the NIT	484.16
	4	Tender Documents	3.pdf	Annexure-III - Technical/Qualifying Bid	381.80
	5	Tender Documents	4.pdf	Annexure-IV- Financial/ Price Bid	205.56
	6	Tender Documents	5.pdf	Annexure-V- Undertaking by the Bidder	171.61
	7	Tender Documents	6.pdf	Annexure-VI - Tender Acceptance Letter	259.08
	8	Tender Documents	7.pdf	Annexure-VII - Instructions for online bid submission	275.35

Bid Openers List			
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	biranchi.saw@gov.in	BIRANCHI SAW	BIRANCHI SAW
2.	pkchaudhary68@gmail.com	Pushpinder Kumar	PUSHPINDER KUMAR
3.	neelamr.70@gov.in	NEELAM RANI	NEELAM RANI
4.	suman.yadav10@gov.in	Suman yadav	SUMAN YADAV

GeMARPTS Details	
Reason for non availability of GeMARPTS ID	Urgent nature of Procurement
Remarks	urgent
Document Name	letter.pdf
Document Size (in KB)	468.88

Tender Properties			
Auto Tendering Process allowed	No	Show Technical bid status	Yes

Show Finance bid status	Yes	Show Bids Details	Yes
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

Tender Inviting Authority

Name	Deputy Commissioner
Address	CGST Commissionerate, CR building, Model town road, Jalandhar

Tender Creator Details

Created By	NEELAM RANI
Designation	Administrative officer
Created Date	01-Jul-2022 01:00 PM

Validate

Print

Help

Item Wise BoQTender Inviting Authority: **CGST & Central Excise Commissionerate, Jalandhar**Name of Work: **Hiring of Vehicle**Contract No: **L-I-VEH/4/2018-HQ-GST-JAL**

Name of the Bidder/ Bidding Firm / Company :							
PRICE SCHEDULE (DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY) (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)							
NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Station	Vehicle required by the Department	No. Of vehicles offered	Special conditions if any	BASIC RATE In Figures To be entered by the Bidder inRate per month for the vehicle in Figures to be entered by the Bidder in	TOTAL AMOUNT With Taxes col (14) = sum (8) to (13) in Rs. P	TOTAL AMOUNT In Words
1	2	3	4	5	7	14	15
1.01	Jalandhar	Honda City/Maruti Suzuki Ciaz /Hyundai Verna/Volkswagen Vento. Other similar models.	1.00	Without Driver and with fuel		0.00	INR Zero Only
1.02	Jalandhar	Innova Crysta/Mahindra Scorpio/Mahindra XUV 500 Honda City/ Maruti Suzuki Ciaz.Other similar models.	8.00	With driver and fuel		0.00	INR Zero Only
1.03	Jalandhar	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny/ Other similar models	3.00	With driver and fuel		0.00	INR Zero Only
1.04	Kapurthala	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models	1.00	With driver and fuel		0.00	INR Zero Only
1.05	Hoshiarpur	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny/Other similar models.	1.00	With driver and fuel		0.00	INR Zero Only
1.06	Phagwara	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny or Other similar models	1.00	With driver and fuel		0.00	INR Zero Only
1.07	Amritsar	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny and Other similar models.	2.00	With driver and fuel		0.00	INR Zero Only
1.08	Batala	Toyota Etios/Maruti Dezire/Honda Amaze/Nissan Sunny. Other similar models.	1.00	With driver and fuel		0.00	INR Zero Only
1.09	Pathankot	Toyota Etios/Maruti Dezire/Honda Amaze/ Nissan Sunny. Other similar models.	1.00	With driver and fuel		0.00	INR Zero Only
Total in Figures						0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only					