

केंद्रीय उत्पाद शुल्क एवं सेवा कर आयुक्तालय : जालन्धर

C.NO.1-13(1)ADMN/HQ/Jal/2015/

5526-31

CENTRAL EXCISE & SERVICE TAX COMMISSIONERATE :: JALANDHAR

OFFICE ORDER

In exercise of the Powers vested with the undersigned under Rule - 13(3) of the Delegation of Financial Rules, 1978, I hereby delegate/ authorize Additional/ Joint Commissioner(P&V), Admn. Officer (HQ.), Deputy/ Assistant Commissioners/ Admn. Officers of Central Excise Divisions under the control of Central Excise Commissionerate, Jalandhar to exercise the following powers in view of the various provisions of FR/SR GFR 2005/DFPR:-

S.No.	Item of Expenditure	Rules applicable and delegation of financial power to HODs of CBDT, CBEC and D/O Revenue	ADD./JOINT COMMISSIONER(P&V)	Divisional Deputy/Assistant Commissioner/ Assistant Commissioner (Admn.)
2	Contingent expenditure			
2.1	Bicycle	Full Power	Full Power	
2.2	Conveyance hire charges	Powers delegated under DFPRs will be applicable. The position of allocation of financial power to HODs from the powers available with the Department, as prevailing before the issue of Department of Expenditure Notification No. 1 (11)/E.II(A)/2003 dated 16.09.2003 will continue.	Powers delegated under DFPRs will be applicable. The position of allocation of financial power to HODs from the powers available with the Department, as prevailing before the issue of Department of Expenditure Notification No. 1 (11)/E.II(A)/2003 dated 16.09.2003 will continue.	Rs.2500/- per case/event
2.3	Electric, gas and water charges	Full Powers	Full Powers	Full Powers
2.4	Fixtures, Furniture (Purchase & Repair)	Full Powers	Full Powers	(i) Rs. 20,000/- P.A. (ii) Rs. 20,000/- P.A.
2.5	Freight and demurrage/ Wharfage Charges	Full Power subject to conditions laid down under Sr.No.6 of the Annexure to Schedule V of DFPR.	Full Power subject to conditions laid down under Sr.No.6 of the Annexure to Schedule V of DFPR.	Full Power subject to conditions laid down under Sr.No.6 of the Annexure to Schedule V of DFPR.
2.6	Hire of office furniture, fans, heaters, coolers, clocks, call bells etc.	Full Power subject to conditions laid down under Sr.No.7 of the Annexure to Schedule V of DFPR.	Full Power subject to conditions laid down under Sr.No.7 of the Annexure to Schedule V of DFPR.	Rs. 5000/- P.A. subject to conditions laid down under Sr.No.7 of the Annexure to Schedule V of DFPR.
2.7	Legal Charges	Powers delegated under DFPRs will be applicable. The position of allocation of financial powers to HODs (along with restrictions, conditions etc.) from the powers available with the Department, as prevailing before the issue of Department of Expenditure Notification No. (ii)/E.II(A)/2003 dated 16.09.2003	Powers delegated under DFPRs will be applicable. The position of allocation of financial powers to HODs (along with restrictions, conditions etc.) from the powers available with the Department, as prevailing before the issue of Department of Expenditure Notification No. (ii)/E.II(A)/2003 dated 16.09.2003	Full power subject to conditions laid down under S.No. 9 of the Annexure to Schedule V of DFPR
2.8	Motor Vehicles	i. No Powers	NC powers	No Powers
	i. Additional purchase or additional hiring of vehicles (on regular basis)			

	ii. Replacement hiring in lieu of regularly (mature) condemned vehicle.	ii. Full powers subject to GFRs 2005 and instructions issued from time to time.	Full powers subject to GFRs 2005 and instructions issued from time to time.	Full powers subject to GFRs 2005 and instructions issued from time to time.
	iii. Replacement hiring in lieu of pre-maturely condemned vehicle	iii. No powers	No powers	No Powers
	iv. Replacement purchase in lieu of mature or premature condemned vehicle	iv. There is general ban imposed by Department of Expenditure vide O.M. No. 7(1)/E-Coord/2011 dated 11.07.2011 on purchase of vehicles and, therefore, proposals for purchase are to be referred to the Department	There is general ban imposed by Department of Expenditure vide O.M. No. 7(1)/E-Coord/2011 dated 11.07.2011 on purchase of vehicles and, therefore, proposals for purchase are to be referred to the Department	There is general ban imposed by Department of Expenditure vide O.M. No. 7(1)/E-Coord/2011 dated 11.07.2011 on purchase of vehicles and, therefore, proposals for purchase are to be referred to the Department
	V.Maintenance, upkeep & repairs of Vehicles	v. Full Powers	v. Full Powers	(ii) 150 liters per month per vehicle for purchase of fuel and Rs.1000/- per month for upkeep & repair.
	vi. Mature and pre-mature condemnation of vehicles.	vi. Full powers for mature condemnation. The Department has to be approached for pre-mature condemnation.	vi. Full powers for mature condemnation. The Department has to be approached for pre-mature condemnation.	vi. Full powers for mature condemnation. The Department has to be approached for pre-mature condemnation.
	vii. Hiring of vehicles in connection with search and seizure operations	vii. The offices headed by AC/DC can hire vehicles for survey, search and seizure operations as and when required subject to availability of budget and monitoring by the concerned HOD. In case of Survey, the concerned ADC would be competent to hire, subject to ex-post-facto approval by the HOD.	vii. The offices headed by AC/DC can hire vehicles for survey, search and seizure operations as and when required subject to availability of budget and monitoring by the concerned HOD. In case of Survey, the concerned ADC would be competent to hire, subject to ex-post-facto approval by the HOD.	vii. The offices headed by AC/DC can hire vehicles for survey, search and seizure operations as and when required subject to availability of budget and monitoring by the concerned HOD. In case of Survey, the concerned ADC would be competent to hire, subject to ex-post-facto approval by the HOD.
2.9	Municipal rates and taxes	Full Powers.	Full Powers.	Full Powers.
2.10	Repair and maintenance work in buildings owned by the Department(Minor Works)	Rs. 30 Lakh. Provisions of GFR 2005 will apply.	Rs. 30 Lakh. Provisions of GFR 2005 will apply.	NIL
2.11	Provision of DG Set	Rs. 15 Lakh per annum per building for each HOD for purchase of DG set, subject to GFRs 2005. Works Manual and guidelines for essentials and non-essential loads for DG sets.	Rs. 15 Lakh per annum per building for each HOD for purchase of DG set, subject to GFRs 2005. Works Manual and guidelines for essentials and non-essential loads for DG sets.	Rs. 15 Lakh per annum per building for each HOD for purchase of DG set, subject to GFRs 2005. Works Manual and guidelines for essentials and non-essential loads for DG sets.
2.12	Repair and alterations to hired and requisitioned buildings.	A total of Rs. 50000/- in a year, non-recurring. Provision of GFRs 2005 will apply	A total of Rs. 50000/- in a year, non-recurring. Provision of GFRs 2005 will apply	A total of Rs. 25000/- P.A., subject to conditions laid down under Sr.No.12(iii) of the Annexure to Schedule V of DFR. non-

2.13	Original works (through CPWD) on Department land and buildings: (Only in cases of MOUD). The power will not be used for purchase of land/ building.	Rs. 10 lakh in each case. Provisions of GFRs 2005 will apply. Government of India decision below Rule 10 of DFRs on New Service/ New Instrument of Service shall apply. All original works beyond Rs. 10 lakh required reporting to Parliament and beyond Rs. 50 Lakhs, requires prior approval of Parliament. Budget provision should be available under the grant provided by MoUD.	Rs. 10 lakh in each case. Provisions of GFRs 2005 will apply. Government of India decision below Rule 10 of DFRs on New Service/ New Instrument of Service shall apply. All original works beyond Rs. 10 lakh required reporting to Parliament and beyond Rs. 50 Lakhs, requires prior approval of Parliament. Budget provision should be available under the grant provided by MoUD.	Rs. 10 lakh in each case. Provisions of GFRs 2005 will apply. Government of India decision below Rule 10 of DFRs on New Service/ New Instrument of Service shall apply. All original works beyond Rs. 10 lakh required reporting to Parliament and beyond Rs. 50 Lakhs, requires prior approval of Parliament. Budget provision should be available under the grant provided by MoUD.
2.14	Computers	iii. AMC of Computers (Hardware) excluding sites -Rs. 10 lakh/Year (Non PSU) & full powers in case of PSU. iv. Training in computers in India- Rs. 5 lakh/year in consultation with respective Systems Wing of CBEC	iii. AMC of Computers (Hardware) excluding sites -Rs. 10 lakh/Year (Non PSU) & full powers in case of PSU. iv. Training in computers in India- Rs. 5 lakh/year in consultation with respective Systems Wing of CBEC	iii. AMC of Computers (Hardware) excluding sites -Rs. 10 lakh/Year (Non PSU) & full powers in case of PSU. iv. Training in computers in India- Rs. 5 lakh/year in consultation with respective Systems Wing of CBEC
		v. Purchase/procurement of PCs/ Hardware- Rs. 15 lakh/Year vi. Software development and website related expenditure-Rs.2 lakh per year for Systems wing and Training Institutes, the software should be developed in consultation with the respective systems wing.	v. Purchase/procurement of PCs/ Hardware- Rs. 15 lakh/Year vi. Software development and website related expenditure-Rs.2 lakh per year for Systems wing and Training Institutes, the software should be developed in consultation with the respective systems wing.	v. Purchase/procurement of PCs/ Hardware- Rs. 15 lakh/Year vi. Software development and website related expenditure-Rs.2 lakh per year for Systems wing and Training Institutes, the software should be developed in consultation with the respective systems wing.
		Note: The above powers are subject to relevant instructions on these items issued from time to time.	Note: The above powers are subject to relevant instructions on these items issued from time to time.	Note: The above powers are subject to relevant instructions on these items issued from time to time.
2.15	Hiring of Office Accommodation	Rs.3lakh per month for 13 major Cities (A-1 and A) & Rs.1.5 lakh per month for other cities.	Rs.3lakh per month for 13 major Cities (A-1 and A) & Rs.1.5 lakh per month for other cities.	Rs.3lakh per month for 13 major Cities (A-1 and A) & Rs.1.5 lakh per month for other cities.
		Note: These powers are subject to non-availability certificate from Directorate of Estates and /or CPWD, Fair Rent Certificate from CPWD, observance of GFRs2005, admissibility of space norms as prescribed and also subject to relevant instructions on this item issued from time to time.Any deviation from norms including acceptance of single offer, should be referred to the Ministry, Hiring should be recommended by the a Hiring Committee duly constituted by the HoD	Note: These powers are subject to non-availability certificate from Directorate of Estates and /or CPWD, Fair Rent Certificate from CPWD, observance of GFRs2005, admissibility of space norms as prescribed and also subject to relevant instructions on this item issued from time to time.Any deviation from norms including acceptance of single offer, should be referred to the Ministry, Hiring should be recommended by the a Hiring Committee duly constituted by the HoD	Note: These powers are subject to non-availability certificate from Directorate of Estates and /or CPWD, Fair Rent Certificate from CPWD, observance of GFRs2005, admissibility of space norms as prescribed and also subject to relevant instructions on this item issued from time to time.Any deviation from norms including acceptance of single offer, should be referred to the Ministry, Hiring should be recommended by the a Hiring Committee duly constituted by the HoD

2.16	Postal & Telegraph charges	Full powers to incur expenditure on this item subject to following the existing government instructions .Through e- governance activities , electronic mode is to be increasingly adopted.	Full powers to incur expenditure on this item subject to following the existing government instructions .Through e- governance activities , electronic mode is to be increasingly adopted.	Full powers to incur expenditure on this item subject to following the existing government instructions .Through e- governance activities , electronic mode is to be increasingly adopted.
2.17	Printing and Binding	i.Full Powers to HODs in case printing is done in government Press or through Directorate of Printing. ii.Rs.1 Lakh per annum through private party including cost of paper and binding following GFRs 2005 provisions and Govt.instructions on the subject.	i.Full Powers to HODs in case printing is done in government Press or through Directorate of Printing. ii.Rs.1 Lakh per annum through private party including cost of paper and binding following GFRs 2005 provisions and Govt.instructions on the subject.	ii.Rs.1 Lakh per annum through private party including cost of paper and binding following GFRs 2005 provisions and Govt.instructions on the subject.
2.18	Publications	Full Powers.	Full Powers.	Full Powers.
2.19	Repairs to and removal of machinery (where expenditure is not of capital nature)	Full Powers	Full Powers	Full Powers
2.2	Rewards , fees , bonus etc.(Other than those granted under service rules)	The position of allocation of financial powers to HODs from the powers available with the Department , s prevailing before the issue of Department of Expenditure Notification No.(11)/E.II(A)/2003 dated 16.09.2003 will continue.	The position of allocation of financial powers to HODs from the powers available with the Department , s prevailing before the issue of Department of Expenditure Notification No.(11)/E.II(A)/2003 dated 16.09.2003 will continue.	The position of allocation of financial powers to HODs from the powers available with the Department , s prevailing before the issue of Department of Expenditure Notification No.(11)/E.II(A)/2003 dated 16.09.2003 will continue.
2.21	Staff paid from contingencies	Full powers (Only for casual engagement for short duration).	Full powers (Only for casual engagement for short duration).	Full powers (Only for casual engagement for short duration).
2.22	Purchase of Stationery	up to Rs.10 lakh per annum .	up to Rs.10 lakh per annum .	(i)Rs. 1,50,000/- P.A.
		Govt's economy instructions & GFRs 2005 provisions are to be followed in procurement and inventory management.HODs have to ensure that there is no wasteful expenditure.	Govt's economy instructions & GFRs 2005 provisions are to be followed in procurement and inventory management.HODs have to ensure that there is no wasteful expenditure.	Govt's economy instructions & GFRs 2005 provisions are to be followed in procurement and inventory management.HODs have to ensure that there is no wasteful expenditure.
2.23	Stores	Full powers.	Full powers.	Full powers.
2.24	Supply of Uniforms etc.	Full powers.	Full powers.	Full powers.
2.25	Telephone charges	Full powers.	Full powers.	Full powers.
2.26	Tents and Camp furniture	The Positions of allocation of financial powers to HODs from the powers available with the Department , as prevailing before the issue of Department of Expenditure Notification NO.(11)/E.II(A)/2003 dated 16.09.2003.	The Positions of allocation of financial powers to HODs from the powers available with the Department , as prevailing before the issue of Department of Expenditure Notification NO.(11)/E.II(A)/2003 dated 16.09.2003.	The Positions of allocation of financial powers to HODs from the powers available with the Department , as prevailing before the issue of Department of Expenditure Notification NO.(11)/E.II(A)/2003 dated 16.09.2003.



2.27	All the Office equipments including typewriters electronic typewriters dedicated word processors, intercom equipments, calculators, electronic stencil, cutters, Dictaphones, tape recorders, photo copiers, coping machine, franking machine, filing and indexing systems etc.	Full Power subject to conditions laid down under Sr.No.26(a) of the Annexure to Schedule V of DFR.	Full Power subject to conditions laid down under Sr.No.26(a) of the Annexure to Schedule V of DFR.	Full Power subject to conditions laid down under Sr.No.26(a) of the Annexure to Schedule V of DFR.
2.28	Departmental and inter-departmental meetings, conferences, seminars, receptions and workshops.	The position of allocation of financial powers to Hods from the powers available with the Department, as prevailing before the issue of Department of Expenditure Notification No.(11)/E.II(A)/2003 dated 16.09.2003 will continue.Om No.7(2)/E.Coord/03 dated 25.03.2004	The position of allocation of financial powers to Hods from the powers available with the Department, as prevailing before the issue of Department of Expenditure Notification No.(11)/E.II(A)/2003 dated 16.09.2003 will continue.Om No.7(2)/E.Coord/03 dated 25.03.2004	The position of allocation of financial powers to Hods from the powers available with the Department, as prevailing before the issue of Department of Expenditure Notification No.(11)/E.II(A)/2003 dated 16.09.2003 will continue.Om No.7(2)/E.Coord/03 dated 25.03.2004
2.29	Medical advance to eligible employees under CS(MA) Rules	Upto Rs.2 Lakh, subject to instructions of Ministry of Health issued from time to time.	Upto Rs.2 Lakh, subject to instructions of Ministry of Health issued from time to time.	Upto Rs.2 Lakh, subject to instructions of Ministry of Health issued from time to time.
2.30.	Expenditure on visit of Parliament Committee	The guidelines of Ministry of Parliamentary Affairs (Circulated by D/O Revenue/Parliament Cell) vide Dy.No.906/20025-parl. Dated 13.07.2005) provides for the manner of incurring of such expenditure and also that such expenditure will be borne from the grants of Secretariat of Lok Sabha/Rajya Sabha	The guidelines of Ministry of Parliamentary Affairs (Circulated by D/O Revenue/Parliament Cell) vide Dy.No.906/20025-parl. Dated 13.07.2005) provides for the manner of incurring of such expenditure and also that such expenditure will be borne from the grants of Secretariat of Lok Sabha/Rajya Sabha	The guidelines of Ministry of Parliamentary Affairs (Circulated by D/O Revenue/Parliament Cell) vide Dy.No.906/20025-parl. Dated 13.07.2005) provides for the manner of incurring of such expenditure and also that such expenditure will be borne from the grants of Secretariat of Lok Sabha/Rajya Sabha
3	Other items of contingent expenditure	Recurring-Rs.1,00,000/- per annum in each case	Recurring-Rs.1,00,000/- per annum in each case	i) Rs. 7,000/- in each case
		Non-Recurring -Rs.1,00,000/- in each case.	Non-Recurring -Rs.1,00,000/- in each case.	ii) Rs. 20,000/- in each case
4	Miscellaneous Expenditure	Recurring-Rs.10,000/- per annum in each case	Recurring-Rs.10,000/- per annum in each case	Recurring-Rs.10,000/- per annum in each case
		Non-Recurring -Rs.20,000/- in each case.	Non-Recurring -Rs.20,000/- in each case.	Non-Recurring -Rs.20,000/- in each case.
5	Advertising & Publicity by CBDT & CBEC	All other Hods of CBEC/ CBDT are delegated powers upto Rs. 1 lakh per annum, subject to the conditions that the expenditure will be incurred by following, the relevant instructions and guidelines on the subject.	All other Hods of CBEC/ CBDT are delegated powers upto Rs. 1 lakh per annum, subject to the conditions that the expenditure will be incurred by following, the relevant instructions and guidelines on the subject.	All other Hods of CBEC/ CBDT are delegated powers upto Rs. 1 lakh per annum, subject to the conditions that the expenditure will be incurred by following, the relevant instructions and guidelines on the subject.

6	Incurring expenditure on implementation of court orders	Heads of Departments (HODs) are delegated financial powers upto Rs.20,000/- in each case (Non-recurring) on implementation of judicial orders.	Heads of Departments (HODs) are delegated financial powers upto Rs.20,000/- in each case (Non-recurring) on implementation of judicial orders.	Heads of Departments (HODs) are delegated financial powers upto Rs.20,000/- in each case (Non-recurring) on implementation of judicial orders.
7	Outsourcing of Services	Rs.30 lakh per annum to the HODs. Provisions of GFRs,2005 in this regard shall apply. It is to be ensured that there is no liability on Govt.towards permanent employment to the personnel engaged by the service providers.No outsourcing should be restored:	Rs.30 lakh per annum to the HODs. Provisions of GFRs,2005 in this regard shall apply. It is to be ensured that there is no liability on Govt.towards permanent employment to the personnel engaged by the service providers.No outsourcing should be restored:	Rs.30 lakh per annum to the HODs. Provisions of GFRs,2005 in this regard shall apply. It is to be ensured that there is no liability on Govt.towards permanent employment to the personnel engaged by the service providers.No outsourcing should be restored:
		(i) to augment manpower against the abolished posts;	(i) to augment manpower against the abolished posts;	(i) to augment manpower against the abolished posts;
		(ii) meet the services like security and clearing while the sanctioned strength in these cadres are already on roll and drawing regular salaries and allowances.	(ii) meet the services like security and clearing while the sanctioned strength in these cadres are already on roll and drawing regular salaries and allowances.	(ii) meet the services like security and clearing while the sanctioned strength in these cadres are already on roll and drawing regular salaries and allowances.
		(iii) to augment posts at Gr."C" and above level.	(iii) to augment posts at Gr."C" and above level.	(iii) to augment posts at Gr."C" and above level.
8	AMC payment of X-ray baggage inspection systems in CBEC	N/A	N/A	N/A

Principal Commissioner

(K.J. Chaudhry)

14/10/15